

Easy Audit & The Australian Department of Defence



Australian Government
Department of Defence

"The ability to produce a comprehensive report with photos, non compliances and actions allocated as soon as a site visit is completed saves an incredible amount of time. Our team can then focus on the next site visit, instead of wasting time on data entry and producing reports then closing out actions. Easy Audit does this automatically for us".

*- The Australian
Department of Defence*

Easy Audit is currently being used within the Australian Government's Department of Defence for a range of compliance activities including OH&S, deployability and operational readiness, which includes many aspects of **equipment, personnel, and material management status, corporate governance, technical and regulatory framework compliance.**

Easy Audit is being used in this manner for audits and inspections done at different intervals, or ad hoc, however typically bi annually. Also a phased approach is adopted which is based on intensity: In Phase 1 approximately 10% of the relevant/most important items are checked, whilst in Phase 2 100% of important items are checked.

Hence Easy Audit is currently being used for a range of compliance activities within the Department of Defence, **from checking tagging and inspection validity of rifles and ammunition,** accounting, to OH&S auditing. All the compliance activities have traditionally been done with pen and paper, however with time it is envisaged that this will be replaced almost entirely by Easy Audit, as take-up and training expand.

One of the greatest benefits of Easy Audit realised by the Department of Defence is the reporting capability - with auditors being able to leave a draft report on completion of visit - in this way **important issues can be immediately dealt with/transferred if not rectified during the visit.** Easy Audit is currently being used in this manner for 10 units of the Land Army (HQ 17 Combat Services Support Brigade), and is being used for compliance audits on the infrastructure of the units, including headquarters, hospitals and logistics centres, which range in size from **50 people to 800 and are dispersed across Australia, from remote locations to city centres.**

Easy Audit is resulting in **considerable time and cost savings for the Department of Defence.** For a typical 2 day paper based audit, it is envisaged that this may eventually take **only 1 day** (for the data collection alone). Initially **time savings of 20% have been realised** for those familiar with PDAs, which has been shown to increase with familiarity and usage.



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The manager of the implementation within the Department of Defence has observed that personnel have been able to **pick up and use Easy Audit within 5 minutes, and the comprehensive user guides have proved invaluable.**

The Department of Defence personnel have been using the voice notes capability to record extended audio descriptions and explanations, which has proved to be a **very powerful feature in the field as it saves time writing lengthy descriptions** during an audit and captures the auditor/inspector intent immediately.

In summary, Easy Audit is providing the Department of Defence with far greater management control and transparency of operations and performance in the field.

"The almost instant reporting across geographically dispersed sites is one of the strengths of the system - providing us with far greater visibility of the level of compliance across our operating units. Additionally the ability to track compliance completion of actions via the management system is seen to be major advantage."

[Find out more about Easy Audit – visit www.cmohandheldsoftware.com](http://www.cmohandheldsoftware.com)

[Find out more about CMO Custom Solutions – visit www.cmoglobal.com](http://www.cmoglobal.com)

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